

Dual Enrollment Agreement Between Eastern Center for Arts and Technology and Central Penn College

This dual enrollment agreement establishes an agreed-upon plan whereby eligible students from Eastern Center for Arts and Technology, a public high school, can take courses at Central Penn College (CPC), a private, for-profit college in Pennsylvania offering in-person and online courses. This dual enrollment agreement shall be effective beginning January 2021 through May 2023.

Background

Pennsylvania public schools, including cyber charter schools, are encouraged to offer college and career readiness programs. Rigorous courses of study – Advanced Placement (AP) courses, International Baccalaureate (IB) courses, concurrent-enrollment courses, and concentrated Career and Technical Education programs of study – are included in the Future Ready PA Index, the Pennsylvania Department of Education's collection of student progress measures related to school and student success.

CPC is a private, for-profit college that will be offering CPC courses that will be taught by CPC staff, available to Eastern Center for Arts and Technology students at CPC's Summerdale campus, Lancaster Center and online. CPC is approved by the Pennsylvania Department of Education and is accredited by the Middle States Commission on Higher Education, one of six regional accreditation organizations recognized by the U.S. Department of Education. CPC offers a concurrent-enrollment program for high school juniors and seniors.

The Mission of Central Penn is to open opportunities to students from a variety of academic backgrounds by providing the education needed for employment and advancement in their fields. Articulation agreements enable the college to facilitate students' ability to earn college and high school credit simultaneously as well as increase the ability of transfer of predetermined credits into the college. CPC enters collaborative relationships with institutions that contain academic and technological courses and programs that are parallel CPC's academic courses and programs, maximizing transferable credits.

Course Offerings, Enrollment, Fees, and Payment

Pursuant to this dual enrollment agreement courses from CPC will be offered as concurrent-enrollment courses. The courses will be taught by CPC staff and available to Eastern Center for Arts and Technology students at CPC's Summerdale campus, Lancaster Center and online. These college courses are offered with the intent of providing instruction for Eastern Center for Arts and Technology students and will be applied to meet high school graduation requirements. A student will receive college credit from CPC for successfully completing courses as determined by CPC; depending on the course, three or four (three class credits and one lab credit) college credits will be awarded to a student for each concurrent-enrollment course successfully completed.

CPC will allow Eastern Center for Arts and Technology to review a course syllabus to ensure that the course is appropriate to recommend and/or provide concurrent-enrollment

credit for its students. Courses that may be purchased under this dual enrollment agreement are subject to approval by Eastern Center for Arts and Technology and CPC's President or designee.

Eastern Center for Arts and Technology students will be charged \$350 for a 3-credit course and \$450 for a 3-credit course with a 1-credit lab, with an additional charge for books. Book prices will be made available at least 30 days before the start of the CPC class term. CPC shall notify Eastern Center for Arts and Technology of any changes in these fees at least 90 days before the change.

Eastern Center for Arts and Technology students shall enroll in the courses pursuant to guidelines agreed to by Eastern Center for Arts and Technology and CPC. CPC staff shall be available to Eastern Center for Arts and Technology students for assistance and guidance in the same manner as they are made available to other students enrolled in CPC courses. Courses purchased by Eastern Center for Arts and Technology students under this dual enrollment agreement shall also be subject to the requirements of CPC concurrent-enrollment courses as offered to students at other schools.

CPC will conduct background checks and employment suitability reviews in accordance with state law and university policy.

Student Eligibility Criteria

Students will be enrolled in courses in accordance with the enrollment procedures and guidelines of both CPC and Eastern Center for Arts and Technology. Copies of Eastern Center for Arts and Technology approval guidelines shall be furnished to CPC upon finalization of dual enrollment agreement. At a minimum all students enrolled in CPC courses shall also meet CPC's eligibility and enrollment requirements. Students shall be permitted to take no more than eight CPC concurrent-enrollment courses under this agreement or completed by the student by other means.

Student High School and College Credit

CPC shall provide Eastern Center for Arts and Technology with records of student course completion and grade(s) within 30 days of the final day of the course. CPC shall award the student three college credits for each successfully completed course as per the requirements in each course syllabus and four credits for a course that contains a lab (three credits for lecture and one credit for the lab).

CPC Terms and Registration

Central Penn College functions on a term format which includes four terms a year. These terms are Fall, Winter, Spring and Summer. Each term is 11 weeks long with two week breaks in between. Course registration opens two months prior to the start of each term.

Current CPC Terms:

Fall Term

October- December

Winter Term

January- March

Spring Term

April- June

Summer Term

July- September

CPC Refund Policy

Pursuant to federal and state regulations, Central Penn College has developed, and applies on a consistent basis, the following policy:

When a student completely withdraws from the College or drops a course, tuition will be calculated in accordance with the following guidelines, and any refund is made within 30 days. The last day of class attendance will be considered the withdrawal or drop date. If the last date of attendance cannot be determined, the institution shall use the date the College had knowledge of the student's withdrawal.

Withdrawal Date Tuition Reduction

- During 1st week 75% refunded
- During 2nd week 55% refunded
- After 2nd week 0% refunded

Termination and Renewal

This dual enrollment agreement may be terminated by either party with 30-days' notice. Any Eastern Center for Arts and Technology student enrolled in CPC courses at the time of termination shall remain enrolled through the end of the course. This dual enrollment agreement shall automatically renew for one-year periods unless terminated by either party.

Contact Persons

The Eastern Center for Arts and Technology and CPC contact persons for this MOU shall be:

For Eastern Center for Arts and Technology

For CPC

Sean Strangeway

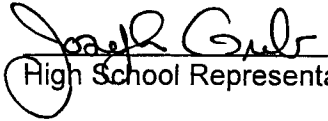
Educational Outreach Coordinator

717-728-2372

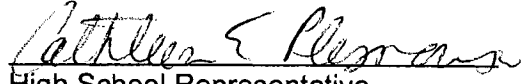
seanstrangeway@cventralpenn.edu

SIGNATURES

Eastern Center for Arts and Technology

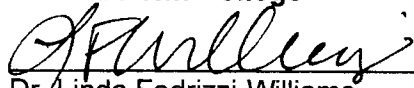

High School Representative

4 / 8 / 22
Date


High School Representative

4 / 11 / 22
Date

Central Penn College .


Dr. Linda Fedrizzi-Williams
President
Central Penn College

4 / 12 / 22
Date