

**EASTERN CENTER FOR ARTS AND TECHNOLOGY  
2022-2023 REGISTRATION TIMELINES**

January 12, 2022 Counselor/Special Education Meeting	<ul style="list-style-type: none"> <li>▪ Registration timeline distributed</li> <li>▪ Distribution of 2022-23 programs</li> <li>▪ Admission guidelines for half-day programs</li> <li>▪ CareerScope for enrolling students needs to be completed by March 30, 2022</li> <li>▪ IEP meetings needs to be completed by April 22, 2022</li> </ul>
January 28, 2022	<ul style="list-style-type: none"> <li>▪ Online Registration will available</li> </ul>
March 7, 2022	<ul style="list-style-type: none"> <li>▪ List of potentially returning and graduating students will be emailed to participating school representatives after Progress Reports are completed</li> </ul>
March 14, 2022	<ul style="list-style-type: none"> <li>▪ Verified list of potentially returning and graduating students due to your Student Success Coordinator, either Veronica Stanley or Rebecca Ashworth (Participating schools may indicate session preference for returning students at this time)</li> </ul>
March 30, 2022 Counselor/Special Education Meeting	<ul style="list-style-type: none"> <li>▪ All new Enrollment Forms for half-day programs to EASTERN are due</li> <li>▪ List of potentially returning and graduating students to be given and emailed to participating school representatives</li> <li>▪ Enrollment Forms will still be accepted after April 22<sup>nd</sup> for all programs.</li> <li>▪ Enrollment Forms received after April 22<sup>nd</sup> in oversubscribed programs will be placed on the bottom of the waitlist.</li> </ul>
Week of April 25 <sup>th</sup>	<ul style="list-style-type: none"> <li>▪ Programs that are oversubscribed in either the AM or PM will be balanced in cooperation with participating High Schools and waitlists will be created.</li> </ul>
May 4, 2022	<ul style="list-style-type: none"> <li>▪ Registration lists for all programs and wait lists for oversubscribed programs will be shared with High School Counselor Liaisons.</li> <li>▪ Participating schools to tell Student Success Coordinators those new students who may need support</li> </ul>
May 11, 2022	<ul style="list-style-type: none"> <li>▪ Review of 2022-23 registration list by participating schools and return verified, signed copy to Supervisor's office at EASTERN</li> <li>▪ Students with a grade of less than 70 who are returning to EASTERN need to have a plan for improvement</li> </ul>
June 1, 2022	<ul style="list-style-type: none"> <li>▪ Superintendents to make staffing recommendations</li> </ul>
Week of June 6 <sup>th</sup>	<ul style="list-style-type: none"> <li>▪ Adjustments if necessary</li> </ul>
June 15, 2022	<ul style="list-style-type: none"> <li>▪ Joint Operating Committee to approve staffing</li> </ul>
By June 27, 2022	<ul style="list-style-type: none"> <li>▪ Request Student Template from Child Accounting for CSIU import</li> </ul>