

EASTERN CENTER FOR ARTS AND TECHNOLOGY
ADJUNCT FACULTY INSTRUCTOR PRACTICAL NURSING

REPORTS TO

- Those assigned to the Part Time Programs – Coordinator of Part Time Practical Nursing
- Those assigned to the Full Time Program – Full Time Instructors

POSITION DESCRIPTION

An adjunct faculty member will contract with EASTERN to provide theory course material as scheduled. Clinical assignments will be scheduled per diem. Qualifications, experience and nursing background will be considered in making both theory and clinical assignments. The adjunct faculty will be provided with teaching materials for each course. The adjunct faculty will be scheduled by the Coordinator of Part-Time Programs.

REQUIREMENTS

Education

- Baccalaureate degree from an approved school of professional nursing
- Masters Degree in Nursing Preferred

Qualifications

- Two (2) years of direct patient care nursing experience within two years of employment
- Experience in teaching preferred
- Experience with the use of technology for instruction and as a communications and workflow tool preferred
- PA State police Request for Criminal Record Check (Act 34)
- PA Child Abuse History Clearance (Act 151)

Certification

- Current registration as a professional nurse in this Commonwealth

RESPONSIBILITIES

- **Faculty Members:**
 - Participate in Faculty Committee Meetings
 - Maintain the integrity of the curriculum
 - Collaborate with the Coordinator of Part-Time Programs and full-time faculty members
 - Demonstrate personal and professional growth
 - Participate as required in the activities of the Systematic Plan of Evaluation

- **Adjunct Faculty Teaching Theory Courses**
 - Prepare for and provide course requirements in the classroom
 - Record and report attendance of students
 - Administer student assessment instruments that are provided
 - Record and report student progress
 - Record and report problems as they occur
 - Evaluate course materials

- **Adjunct Faculty Teaching in the Clinical or Nursing Skill Laboratory Setting**
 - Provide program with a consistent, dependable schedule commitment to meet the clinical for classroom needs of the program.
 - Provide coverage if unable to fulfill schedule commitment.
 - Provide clinical assignments as required
 - Record and report attendance of students
 - Record and report student progress
 - Administer student assessment instruments that are provided
 - Record and report problems as they occur
 - Document clinical performance problems and include student objectives for improvement
 - Meet with any student who has a clinical performance problem. (Request that a second faculty member attend any disciplinary conference)